



GREENWOOD LAKE UNION FREE SCHOOL DISTRICT  
GREENWOOD LAKE, NEW YORK 10925  
**TRANSPORTATION CHANGE REQUEST**

STUDENT'S NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ SCHOOL YEAR: \_\_\_\_\_

GRADE: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Home Address: \_\_\_\_\_  
Address City State Zip Code

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone # of Emergency Contact \_\_\_\_\_  
(Other Than Parent)

**Transportation Change Request**  
Daycare, Child Care,  
Students in K through 8<sup>th</sup> Grade are eligible for Day Care/Child Care.

\_\_\_\_\_  
Name of Day Care Center, Child Care Provider or Housing Site Phone Number

\_\_\_\_\_  
Address of Day Care Center, Child Care Provider or Housing Location Emergency Phone Number

Pick Up Location In  A.M.: Day Care/Child Care  Home Circle Days M T W T H F : All

Drop Off Location In  P.M.: Day Care/Child Care  Home Circle Days M T W T H F : All

Note: For the Safety of your Child, the GWLUFSD Transportation recommends that AM and PM stop locations be the same for 5 days a week.

\_\_\_\_\_  
Parent's Signature Date

Consistent with NYS Education Law 3635(1)(e), children in grades K-8 may be transported between the school the child legally attends and the locations of before and/or after-school childcare under the following conditions Children may be transported to/from locations within the Greenwood Lake UFSD. A new request must be submitted every school year and received by April 1st for the upcoming school year. Late requests must allow for a processing time of up to 5 days. Transportation staff will contact you to confirm change.

*For Office Use Only*

To School Route: \_\_\_\_\_ From School Route: \_\_\_\_\_