



## Greenwood Lake Union Free School District

P.O. Box 8 • Greenwood Lake, NY 10925  
(845) 782-8678 • fax (845) 782-8582  
[www.gwlufsd.org](http://www.gwlufsd.org)

Sarah E. Hadden  
Superintendent of Schools  
[shadden@gwlufsd.org](mailto:shadden@gwlufsd.org)

September 2022

Dear Parents and Guardians:

On behalf of the Board of Education, I am providing you with information regarding Board Policies 3420, 7550 and 7551: Sexual Harassment Policy and Grievance Procedures for Students and Title VI Civil Rights Act Non- Discrimination and Anti-Harassment in the Schools.

These policies provide you with very important information about the process you may undertake should there be a student complaint or grievance, including an alleged incident involving sexual or gender based harassment, which you wish to have addressed. These policies as well as others related to bullying (DASA) and student complaints can be found on our website, [www.gwlufsd.org](http://www.gwlufsd.org).

Any student who believes that he or she has been subjected to a violation of Title VI, Title IX or Section 504 should report the alleged misconduct immediately so that appropriate corrective action may be taken at once. The student may present the complaint or grievance, including an alleged act of discrimination or sexual harassment, either informally (verbally) or in writing to the Building Principal or the Superintendent of Schools. Additionally, the student and/or the student's parent/guardian may direct the complaint or grievance to the District's Compliance Officers as listed below informally (verbally) or in writing. Or as an alternative, the student's parent/guardian may direct the complaint or grievance directly to the Office for Civil Rights.

Title VI and IX	Section 504 of the Rehabilitation Act Title II - Discrimination	Office for Civil Rights
Lina Polchinski Title VI and IX Compliance Officer Greenwood Lake Union Free School District PO Box 8 1247 Lakes Road, Monroe, NY 10950 845-782-8678	Amy Petrassi Section 504 Compliance Officer Greenwood Lake Union Free School District Administrative Offices PO Box 8 1247 Lakes Road, Monroe, NY 10950 845-782-8678	United States Department of Office for Civil Rights 32 Old Slip, 26th Floor New York, NY 10005

If you would like to request hard copies of the above policies, have any questions regarding these policies and procedures, or wish assistance in directing your questions or concerns to the appropriate district official(s), you may contact my office at 845-782-8678.

Sincerely,

Sarah E. Hadden  
Superintendent of Schools