



Greenwood Lake Union Free School District

P.O. Box 8 • Greenwood Lake, NY 10925
(845) 782-8678 x51100 • fax (845) 782-8582
www.gwlufsd.org

Sarah E. Hadden
Superintendent of Schools
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March 2, 2020

Dear GWL Families,

I am writing to provide an update to the information we posted on our website regarding the coronavirus (2019-nCoV). While there are still no confirmed cases in the region, we are closely monitoring the situation. The NYS Department of Health, NYS Education Department, and the Center for Disease Control and Prevention continue to provide guidance for school districts. Our actions have been and will continue to be in alignment with these recommendations. I am in regular contact with our administrators and nursing team to ensure a proactive approach.

I have asked the following from our team:

- Encourage staff and students to wash hands frequently, cover their mouth when they cough, don't share food/drinks, etc
- Increase to twice weekly, a thorough cleaning of building (sterilized).
- Student surfaces (i.e. desks) are sterilized every night with a peroxide-based cleaner.
- Study student absence numbers and if there's an uptick, conduct an additional sterilizing cleaning overnight.
- If there's a confirmed case of something very contagious (stomach virus, flu, etc), there is additional stronger cleaner that is used. This cleaner does not get used for daily cleaning because of the potential for the virus to build resistance.

I have created a "Coronavirus Information" page under the Parent Section of our website. I encourage you to visit it over the upcoming weeks for updated information, resources, and more. There are multiple links to reputable resources for your consideration.

Health officials and medical professionals continue to urge us all to follow best practices for health and hygiene. Please help us teach and reinforce these practices at home.

- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.



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- Avoid close contact with people who are sick.
- Cover your mouth and nose with a tissue (not your hands) when coughing or sneezing, and immediately throw it in the trash.
- Routinely clean and disinfect frequently touched objects and surfaces.

If your child is sick, we ask that you keep him/her home. If we call you to come pick your child up because he/she is displaying signs of illness, please do so as quickly as possible so as to prevent the spread of any illness.

Lastly, please know that there is a protocol for the Health Department to notify School Districts should a staff member or student be quarantined because of or diagnosed with Coronavirus. Be assured that you will be notified immediately should I receive any credible information which may impact the health and safety of our school community.

Sincerely,

A handwritten signature in blue ink that reads 'Sarah Hadden'.

Sarah Hadden