



Greenwood Lake Union Free School District

P.O. Box 8 • Greenwood Lake, NY 10925
(845) 782-8678 x51100 • fax (845) 782-8582
www.gwlufsd.org

Sarah E. Hadden
Superintendent of Schools
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March 12, 2020

Dear Greenwood Lake Families and Staff,

This afternoon, the District was informed that Orange County Health Department has reported the first two confirmed positive cases of COVID-19. As of this date, there are no known positive cases within the Greenwood Lake School. In an excess of caution and to take prudent preventative measures to help mitigate against the risks to the community, the Greenwood Lake School District has decided to **close on Friday, March 13, 2020** for thorough cleaning and for the District to continue working on its emergency plan so it is prepared in the event of a case that is tied to the school district. All non-essential employees will not be required to work. Custodial employees shall be required to come in to work. In addition, the District will be **closed for students on Monday, March 16, 2020**, but will be open on that day for staff member attendance for the purposes of planning of at-home activities in case they are needed. Student transportation to the high schools, private schools, and out of district programs will CONTINUE during these two days.

The District has made this decision in close consultation with its school district physician, and understands that the school is not required to close at this time since there is no staff or student members who have tested positive for COVID-19.

In addition, in an excess of caution, and in accordance with guidance to limit large public gatherings, starting tomorrow, we have decided to cancel all after-school / extracurricular activities through March 30, 2020. Schools will only be open to students during the traditional school hours. We will revisit this decision in the next two weeks to decide if we need to extend this past April 1, 2020.

All school trips, except for local trips within the county (which shall be determined on a case-by-case basis), are canceled through April 30, 2020. In addition, outside community use of our buildings/facilities will be canceled through April 30, 2020.

Over the last several weeks, the District has been in the process of creating and revising protocols and procedures should it become necessary to close one or more school buildings. The District's administrative team and I are closely monitoring this situation as it evolves.

The efficacy of the District's efforts to mitigate against the spread of this virus is maximized when we have full cooperation from our parents, community, and our staff. Please honor the guidance provided by the CDC, Health Department officials and our District Physician as it evolves. Encourage your children to wash their hands frequently and cover their mouths should they cough, as well as maintaining social distancing. These simple precautions, along with staying home when feeling sick, help to combat infectious viruses.

Should you have any questions or concerns regarding your child's health, please contact your child's school nurse or building principal.

Sincerely,

Sarah Hadden



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