

2017-2018 BUDGET PREPARATION CALENDAR, adopted November 8, 2016

- Tuesday, January 3 (A) Administrators present staffing requests to the Superintendent
- Tuesday, January 10 (A) Administrators identify equipment, contractual, BOCES Cooperative Services and Inter-municipal Shared Service needs
- Wednesday, January 11 (W) **Board of Education Budget Workshop**
6:00 PM - TBD
Development of District & Board of Education Budgeting Goals
- Wednesday, January 18** (B) **Board of Education Business Meeting**
6:30PM Elementary School - Budget Goals – Community Overview
- Tuesday, January 24 (A) Administration finalizes Instructional Plan in accordance with newly established Goals
- Tuesday, January 31 (A) Superintendent apprises Business Office of final plan
- Thursday, February 16** (B) **Board of Education Business Meeting**
6:00PM Elementary School Building Walk-Thru
6:30PM Elementary School
Board of Education Meeting/Adopt School Property Tax Cap
- Wednesday, March 20** (B) **Board of Education Business Meeting**
6:00 PM Middle School
Staff & Student Enrollment Update
- Monday, March 20 (W) **Board of Education Budget Workshop**
5:30PM Middle School Building Walk-Thru
Workshop immediately following BOE Business Meeting
Instructional & Non-Instructional Budget Presentation to follow
- Wednesday, March 29 (W) **Board of Education Budget Workshop**
6:00 PM – Middle School Library
Superintendent’s Budget Recommendations &Contingent Budget Report
- Tuesday, April 18** (B) **Board of Education Business Meeting**
6:30PM Middle School Cafeteria
Board of Education Meeting/Adopt Budget and Property Tax Report Card
- Wednesday, May 3 **Public Hearing on Proposed Budget**
5:30 PM - Middle School Library
- Tuesday, May 16** **Board of Education Annual Meeting**
Budget Vote and Board Member Election
Polls Open 11:00 AM to 9:00 PM at the Elementary School Gym
- (B) **Board of Education Business Meeting**
7:30 PM - Elementary School
- Wednesday, June 14** (B) **Board of Education Business Meeting**
6:30 PM Elementary School
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