

# Greenwood Lake Union Free School District

## Annual Professional Performance Review

### ANNOUNCED & UNANNOUNCED OBSERVATION DOCUMENT FOR TEACHERS

**Note: All Elements of the Danielson Rubric may not be observed during a single classroom observation. Unchecked boxes indicate that an Element was not observed.**

Teacher:	Evaluator:
School:	Grade Level/Course:
Observation Date:	Time Frame:
Number of Student in Class:	Location:

DATE OF PRE-OBSERVATION CONFERENCE- ANNOUNCED OBSERVATION: \_\_\_\_\_

- required for all tenured/non-tenured faculty

DATE OF POST-OBSERVATION CONFERENCE: \_\_\_\_\_

- required for non-tenured staff/optional for tenured faculty for announced/unannounced observations

Teacher Status (check one)	Probationary	Tenured
Evaluator Status (check one)	Lead Evaluator (80%)	Independent Evaluator (20%)

#### Observation Type:

First Announced Observation

Unannounced Observation

#### Untenured & Teachers on Improvement Plans

Second Announced Observation

**Administrator's Comments Based on Evidence Collected** (to be completed after the observation):

**Teacher's Comments** (to be completed after the observation):

**Administrator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Teacher's Signature\*:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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*Signature does not necessarily indicate the teacher's agreement with the contents contained herein. The teacher shall have a right to attach a written response hereto and/or use the space above to comment on the observation.*

**DOMAIN 1 PLANNING AND PREPARATION**

**H=Highly Effective; E= Effective; D = Developing; and I = Ineffective.**

ELEMENTS	Rubric Rating				Evidence The administrator will use this section to list the evidence upon which the rubric rating is based. Constructive feedback will be provided in any areas of concern.
	H 4pts	E 3pts	D 2pts	I 1pt	
<b>1a: Demonstrating Knowledge of Content and Pedagogy.</b>					
<b>1b: Demonstrating Knowledge of Students.</b>					
<b>1c: Setting Instructional Outcomes.</b>					
<b>1d: Demonstrating Knowledge of Resources.</b>					
<b>1e: Designing Coherent Instruction.</b>					
<b>1f: Designing Student Assessments.</b>					

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**DOMAIN 2 CLASSROOM ENVIRONMENT**

**H=Highly Effective; E= Effective; D = Developing; and I = Ineffective;**

<b>ELEMENTS</b>	<b>Rubric Rating</b>				<b>Evidence</b> The administrator will use this section to list the evidence upon which the rubric rating is based. Constructive feedback will be provided in any areas of concern.
	<b>H 4pts</b>	<b>E 3pts</b>	<b>D 2pts</b>	<b>I 1pt</b>	
<b>2a: Creating an Environment of Respect and Rapport.</b>					
<b>2b: Establishing a Culture for Learning.</b>					
<b>2c: Managing Classroom Procedures.</b>					
<b>2d: Managing Student Behavior.</b>					
<b>2e. Organizing Physical Space.</b>					

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**DOMAIN 3 INSTRUCTION**

**H=Highly Effective; E= Effective; D = Developing; and I = Ineffective;**

<b>ELEMENTS</b>	<b>Rubric Rating</b>				<b><u>Evidence</u></b>
	<b>H 4pts</b>	<b>E 3pts</b>	<b>D 2pts</b>	<b>I 1pt</b>	The administrator will use this section to list the evidence upon which the rubric rating is based. Constructive feedback will be provided in any areas of concern.
<b>3a. Communicating with Students.</b>					
<b>3b. Using Questioning and Discussion Techniques.</b>					
<b>3c. Engaging Students in Learning.</b>					
<b>3d. Using Assessment in Instruction.</b>					
<b>3e. Demonstrating Flexibility &amp; Responsiveness.</b>					

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**DOMAIN 4 PROFESSIONAL RESPONSIBILITIES**  
H=Highly Effective; E= Effective; D = Developing; and I = Ineffective;

ELEMENTS	H 4pts	E 3pts	D 2pts	I 1pt	Evidence
					The administrator will use this section to list the evidence upon which the rubric rating is based. Constructive feedback will be provided in any areas of concern.
4a. Reflecting on Teaching.					
4b. Maintaining Accurate Records.					
4c. Communicating with Families.					
4d. Participating in a Professional Community.					
4e. Growing and Developing Professionally.					
4f. Showing Professionalism.					

Domain:	Average Score for Domain	Domain Rating
1: Planning		
2: Classroom Management		
3: Instruction		
4: Professional Responsibilities		

<b>Observation Rating</b> (a 1-4 score averaging all Observed Domain Ratings)	
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H=Highly Effective; E= Effective; D = Developing; and I = Ineffective

	Overall Observation Category Score & Rating	
	Minimum	Maximum
H	3.5	4.0
E	2.5	3.49
D	1.5	2.49
I	0	1.49